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DD/S 72-4101

Executive Registry
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30 OCT 1972

DDI-3133-72

MEMORANDUM FOR: Executive Director-Comptroller

THROUGH : Deputy Director for Support

SUBJECT : Printing for Other Government Agencies

1. The Printing Services Division (PSD) occasionally is requested by Agency components to print material for other Government agencies. While its volume does not as yet constitute a production or budget problem for us, the practice does have implications which we feel warrant policy guidance for the Directorates in accepting such work. Our recommendations in this regard are contained in paragraph 5.

2. By way of background, Section 10 of Public Law 110 is our basic authorization to operate ". . . duplication and printing machines, equipment and devices. . . for purposes necessary to carry out its functions. . . ." This authorization was extended by the Joint Committee on Printing in 1957 to include ". . . classified printing at cost. . ." for Government agencies previously serviced by the Government Printing Office (GPO) in the 2430 E Street, N.W., plant (attachment 1, paragraph f, and attachment 2). Since the transfer of this plant to the Agency, PSD has provided classified printing and photographic processing services for the State Department, the Atomic Energy Commission and, occasionally, the Defense Department. These services are requisitioned directly from PSD in accordance with procedures which have been established for this purpose. The Chief, PSD, is the authorized Agency representative for liaison with the GPO and the Staff Director of the Joint Committee on Printing. To date, our working relationship with these elements has been excellent.

3. Material accepted for printing by other Agency components from external sources generally has not been in consonance with the Agency's authorization in one or more respects. First, the work was accepted without a provision for reimbursement, which avoids an appropriate cost against that agency's budgeted funds. Second, unclassified work was accepted which should have been printed by the GPO and which we are not authorized to print except upon waiver from the GPO. Examples are:

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a. In December 1971, the Office of Economic Research (OER), DD/I, produced a two-volume unclassified publication entitled "The United States in the Changing World Economy" at the request of Mr. Peter G. Peterson, then Assistant to the President for International Economic Affairs. Two thousand five hundred copies were furnished to the Executive Office of the President without reimbursement. PSD was able subsequently to persuade Mr. Peterson's office to obtain a reprinting of the job through the GPO. Attachment 3 shows the chronology of this action.

b. In July 1972, OER, DD/I, produced an unclassified volume entitled "World Opium Survey 1972" under the auspices of the Cabinet Committee on International Narcotics Control, Treasury Department (Note: the Agency has representation on this committee). PSD delivered 3,000 copies in July and a reprint of 4,000 additional copies at the end of August. No reimbursement was obtained. PSD has been informed that additional support relative to this survey may be requested by the White House, in the form of visual aids which will be used by the Department of Justice in briefings planned to be conducted throughout the United States.

c. On 4 October 1972, the Counter Intelligence Staff, DD/P, gave PSD a top secret job to be produced for the Joint Chiefs of Staff - without reimbursement (attachment 4).

4. Strictly speaking, our 1957 understanding with the GPO and the Joint Committee on Printing seemed to be that the Agency would print only classified material in its facilities (aside from normal duplication), whether for other agencies or for ourselves. Both are now fully aware, however, that we print some unclassified publications in accomplishing our mission and we have not been challenged on it. For example, we released the China Atlas to the GPO for reprinting and public sale and are providing them copies of our NIS General Survey maps for the same purpose. So far as we know, neither is aware that we occasionally print unclassified material for other agencies whose legal source is the GPO or as otherwise approved. While it is obvious that our printing of such material is not without some benefit to the Agency and we may in some instances be unable to decline requests from some sources, we do thereby constitute a mechanism for them to avoid the more cumbersome, more costly, less responsive, but proper channels for obtaining needed service.

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It is our view that the continued autonomy of our printing operations is too essential to the accomplishment of the Agency's mission to be jeopardized by activities which are not authorized by our legislation or by consent of the Joint Committee on Printing and the GPO.

5. The following policies are recommended:

a. Unclassified material will not be accepted from other Government elements for printing in Agency facilities.

b. Normal reimbursement procedures will be followed in regard to all material printed for other Government elements.

c. The Printing Services Division, OL, is the only Agency element authorized to accept material to be printed for other Government elements. PSD will initiate such action as may be appropriate in regard to reimbursement for services rendered and obtaining waivers from the Government Printing Office.

d. Exceptions to the above may be approved only by the Executive Director-Comptroller.

6. If you approve the recommendations contained in the preceding paragraph, it is suggested that copies of this memorandum be given to each of the Directorates so that they may be more fully informed concerning the basis for the policy to be observed in the future.

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John F. Blake
ctor of Logistics

4 Atts

CONCURRENCE:

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n W. Coffey
ty Director
r Support

6 Nov 1972
Date

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The recommendations contained in paragraph 5 are approved.

STAT

W. E. Colby
Executive Director-Comptroller

13 Nov 74
Date

Distribution:
0 - D/L via DD/S, w/atts
1 - ER, w/atts
1 - Signers copy, w/atts
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